

City of Santa Paula

City Council Regular

MAYOR CARLOS JUAREZ
VICE MAYOR JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER PEDRO A. CHAVEZ
COUNCILMEMBER GABRIELA ORNELAS



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL REGULAR

WEDNESDAY, SEPTEMBER 16, 2026

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL REGULAR MEETING

City Council Regular meetings are held the first and third Wednesday of each month, at 6:30 p.m. in the City of Santa Paula City Hall Council Chamber, 970 Ventura Street, Santa Paula, and occasionally at the City of Santa Paula Community Center at 530 W Main Street, Santa Paula. Special and Closed Sessions vary by date and time.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING

If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Providing your name, address, or other identifying information on the form is voluntary and requested to assist the City with orderly meeting administration and provide context to comments. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.** Speakers using a translator will be provided at least twice the allotted time, unless simultaneous translation equipment is available and used by the City.

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE

Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

NOTE: Special Meetings are generally not recorded, nor generally available on Channel 10 or live feed on the City website.

HOW TO PARTICIPATE BEFORE THE MEETING

Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your participation in this meeting is in the public domain. Meetings are cablecast. Minutes of this meeting will reflect your participation in this meeting and are posted on the City's website.

HOW TO PROVIDE REMOTE PUBLIC COMMENT

Members of the public may attend the open portions of the meeting remotely using the two-way audiovisual platform and call-in option listed below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83341549805?pwd=mNljggNo1aagabNx1CbfunpkrMYqy9.1>

Meeting ID: 833 4154 9805

Passcode: 123953

One tap mobile

+16694449171

If the platform includes automatic captioning, the City will activate that function during the meeting. To provide remote oral public comment, use the platform's "raise hand" feature or

press *9 by phone when the ite4m is called; press *6 to unmute when prompted. No advance email request is required to attend remotely or to provide remote oral public comment. However, the City asks that anyone wishing to provide remote public comment send an email to the City Clerk's office at cityclerk@spcity.org on the day of the meeting by 3:00 p.m. and include the item number in the email subject line. This will help the City better facilitate public comment. Remote public comments are subject to the same time limits as in-person public comments. For technical assistance before the meeting, contact the City Clerk at cityclerk@spcity.org or (805) 933-4208.

TRANSLATED AGENDAS; INTERPRETATION ASSISTANCE; REQUESTS

This agenda and instructions for joining the meeting and providing remote public comment are at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>. Members of the public may post additional translations of the agenda at City of Santa Paula City Hall, 970 Ventura Street, Santa Paula, California. Members of the public who wish to translate a meeting or receive interpretation from another member of the public may request reasonable assistance by contacting the City Clerk at cityclerk@spcity.org or (805) 933-4208. Assistance may include arranging space for interpreters, allowing additional time for interpretation, or allowing the use of personal equipment or facilities for commercially available interpretation services. To request meeting agendas or agenda documents by email or through the City's agenda management system, contact the City Clerk at cityclerk@spcity.org or use the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

PLEASE NOTE

Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

*In compliance with the **Americans with Disabilities Act**, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate remotely or in person in this meeting, please contact the City Clerk at (805) 933-4208 or cityclerk@spcity.org. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests will be received and resolved promptly, with any doubt resolved in favor of accessibility. (28 CFR 35, 102-35.104 ADA Title II).*

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

REGULAR MATTERS - COUNCIL CHAMBERS

- 1. INVOCATION**
- 2. FLAG SALUTE**
- 3. ROLL CALL**
- 4. CLOSED SESSION REPORT**

5. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

6. PRESENTATIONS

- 6.A RECOGNITION FOR SANTA PAULA POLICE DEPARTMENT OFFICER OF THE YEAR AND PROFESSIONAL STAFF EMPLOYEE OF THE YEAR
- 6.B SUICIDE PREVENTION MONTH PROCLAMATION

7. CITY COUNCIL REPORTS

8. CITY MANAGER REPORTS

9. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

9.A AWARD OF CONTRACT FOR SANTA PAULA COMMUNITY CENTER LOBBY REMODEL PROJECT

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a contract and any necessary amendments with BKM Office Environments for the improvements to the Santa Paula Community Center lobby for an amount not to exceed \$114,989.65 in a form approved by the City Attorney.

9.B AMENDMENT NO. 1 TO WATER RECYCLING FACILITY POLYMER SUPPLY AGREEMENT

RECOMMENDATION:

Staff recommends that the City Council:

- Authorize the City Manager or designee to execute an amendment to the Water Recycling Facility Polymer Supply Agreement with Polydyne Inc. to extend the term of the agreement for an additional one-year period.

9.C **AUGUST 2026 WARRANTS AND CERTIFICATIONS**
RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for August 2026, starting check number 345037 and ending check number 345408.
2. Review and accept the "Certification of Salaries" for the pay period ending dates August 7th, 2026, through August 21st, 2026.

9.D **WATER ENTERPRISE PURCHASE AND DELIVERY OF WATER METERS AND ADVANCED METERING INFRASTRUCTURE ENDPOINTS FROM PACE SUPPLY CORP.**
RECOMMENDATION:

Staff recommends that the City Council:

1. Consent to the purchase and delivery 200 three-quarter-inch water meters, 200 one-inch water meters, and 400 Advanced Metering Infrastructure endpoints from PACE Supply Corp., the lowest responsive and responsible bidder for a total amount of \$192,358.83

9.E **CONFLICT OF INTEREST CODE - BIENNIAL UPDATE**
RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7614 amending the City of Santa Paula Conflict of Interest Code.

10. ACTION ITEMS

10.A **RESOLUTION NO. 7630 AUTHORIZING ACCEPTANCE OF TRACT 6001 PUBLIC SEWER IMPROVEMENTS**
RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Resolution No. 7630 authorizing acceptance of Tract 6001 public sewer improvements.

Presented by: Dale Goodman, Public Works Director

10.B **CAL CITIES 2026 RESOLUTION PACKET**
RECOMMENDATION:

Staff recommends that the City Council:

1. Review and consider the proposed resolution and provide direction regarding the City's position, thereby enabling the City's designated voting delegate to represent the City's position at the 2026 League of

California Cities Annual Conference.

Prepared by:
Julie Latshaw, City Clerk

11. ITEMS FOR FUTURE AGENDAS

11.A **FUTURE AGENDA ITEMS
RECOMMENDATION:**

Staff recommends City Council review future agenda items.

12. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk